



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Connie Johnsen, Treasurer
North Dakota Republican Party
101 East Broadway Avenue
Bismarck, ND 58502

FEB 20 2002

Identification Number: C00018929

Reference: 12 Day Pre-Special Report (1/1/01-5/30/01)

Dear Ms. Johnsen:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 10 of the Detailed Summary Page of your report discloses a total of \$37,000 in debts and obligations owed by the committee. The sum of the entries itemized on Schedule C, however, indicates the total to be \$41,000. Please amend your report to clarify the discrepancy.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) H4 of your report to clarify the following description(s): Allocable Expenditure/Federal Share. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Your report discloses no payments for administrative expenses. Administrative expenses are payments made for the purpose of operating a political committee including, but not limited to, rent, utilities, salaries, telephone service, office equipment and supplies. Each state or local party committee utilizing separate federal and non-federal accounts is required to allocate any administrative expenses between the accounts in proportion to the BALLOT COMPOSITION METHOD derived from FEC Schedule H1. A Schedule H1 must be filed with the first FEC FORM 3X filed at the beginning of each calendar year. 11 CFR §106.5(d)

Any goods or services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered an in-kind contribution from that person, and would be subject to the disclosure requirements of 2 U.S.C. §434(b)(3) and 11 CFR §104.13, and the limitations and prohibitions of 2 U.S.C. §§441a and 441b.

Clarification regarding administrative expenses should be provided during each two year election cycle beginning with the first report filed in the non-election year. Please provide the necessary information regarding administrative expenses incurred by your committee and/or amend your report to disclose such expenses according to the referenced provisions of the Act and Commission Regulations.

-The loan schedule (Schedule C) should disclose the following information: the name and mailing address of the person making or receiving the loan, original amount, cumulative payment, outstanding balance, date incurred, date due, and interest rate for all loans that your committee has received. Please amend Schedule C by providing the mailing address, date due, and interest rate. 11 CFR §§104.3(d) and 104.11(a)

-Your report discloses a loan from a lending institution; however, you have not submitted a Schedule C-1 (copy attached) and a copy of the loan agreement. As an electronic filer, you must submit the Schedule C-1 electronically without the original signature from the lending institution. In addition, you must mail a copy of the loan agreement and a separate copy of the Schedule C-1 that contains the original signature from the lending institution. Please submit the missing documents. (11 CFR §§104.3(d)(2) and 104.18(h))

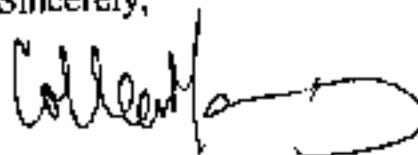
-Schedule A supporting Line 15 discloses a receipt of \$11,549.89 for "Offsets/Total" (pertinent portions attached). However, you failed to disclose the identity of the contributor and the purpose of this receipt. Please clarify this discrepancy and amend your filing.

-For your information, all contributions received that aggregate \$200 or less per individual for the calendar year should be reported on Line 11(a)(ii). Contributions received aggregating over \$200 per individual for the calendar year should be reported on Line 11(a)(i) and itemized on Schedule A.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days

of the date of this letter. Electronic filers must file amendments in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read 'Colleen Manning', with a large, stylized loop at the end.

Colleen Manning
Reports Analyst
Reports Analysis Division

SCHEDULE A (FEC Form 3X)
ITEMIZED RECEIPTS

Use separate schedule(s)
or each category of the
Detailed Summary Page

FOR LINE NUMBER:
(check only one)

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☐ 11a ☐ 11b ☐ 11c ☐ 12
☐ 13 ☐ 14 ☒ 15 ☐ 16 ☐ 17

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (In Full)
North Dakota Republican Party

A. Full Name (Last, First, Middle Initial)

Offsets/Total

Mailing Address

City

State

Zip Code

Date of Receipt

M M / D D / Y Y Y Y
0 5 / 3 0 / 2 0 0 1

Amount of Each Receipt this Period

FEC ID number of contributing
federal political committee.

11549.89

Name of Employer

Occupation

Receipt For:

Aggregate Year-to-Date ▼

Primary General

Other (specify) ▼

11549.89

Transaction ID: SA15.4434

B.

C.

SUBTOTAL of Receipts This Page (optional)

11549.89

TOTAL This Period (last page this line number only)

11549.89

